

**Minutes of Meeting - Joint Facility Use Board Advisory Committee**  
**April 12, 2018**  
**4:30 p.m. - 6:00 p.m.**

**Laurelwood Elementary School – Library**  
**4280 Partridge Drive**  
**San Jose, CA 95121**

**1. Call to Order**

4:37 p.m., Welcome

**2. Roll Call**

“X” indicates that the member was present. No notation indicates a committee member’s absence.

	<b>Committee Member</b>	<b>Affiliation</b>
	Martha Argandar-Rosales	Millbrook Elementary
X	MyLinh Chan	Laurelwood Elementary
X	Alisha Collier	Silver Oak Elementary
X	Pauline Benton	CSEA
X	Elizabeth Cabarloc	O.B. Whaley Elementary
X	Charles Crosby	Director, Communications
X	Dan Deguara	Facilitator / Assistant Superintendent
X	Hernan Diaz	Millbrook Elementary
X	Gracie Garcia-Ramos	Dove Hill Elementary
	Parminder Grewal	Carolyn Clark Elementary

	<b>Committee Member</b>	<b>Affiliation</b>
X	Madhavi Gupta	Evergreen Elementary
X	Diane Hobbs	Carolyn Clark Elementary / CSEA
X	Bonnie Mace	Board of Trustees
X	Rick Navarro	Director, Operations
X	Hong Nguyen	Laurelwood Elementary
X	Phu Nguyen	Cadwallader Elementary
X	Christopher Roberts	Holly Oak Elementary
X	Tonya Trim	O.B. Whaley Elementary
X	Tremayne Wilkins	Dove Hill Elementary / ETA
X	Jim Zito	Board of Trustees

**3. Items for Discussion/Immediate Action**

Dan Deguara reviewed committee norms and committee task.

3.1 Approval of Minutes, March 1, 2018

Motion to approve by Alisha Collier, motion 2<sup>nd</sup> by Diane Hobbs.

Approved – 16, Opposed – 0, Abstain – 0

(Two members were late and missed the approval vote)

3.2 Discussion of the current facility use – fees, usage, options and opportunity

Dan Deguara presented Facility Use Rates by District (4/2018). A comparison chart showing other school district rates was shared. Civic Center Act – Facility Use Pricing Information was shared.

Scott Sheldon and Dr. Barry Schimmel from TERRA Realty Advisors, Inc. discussed the use of district properties from a business perspective.

3.3 Next Steps and Recommendations - The nature of Committee recommendations were discussed but no recommendations were generated. The Committee determined a need to add an additional meeting on May 17, 2018.

**4. Future Agenda Items**

4.1 Are there potential areas the committee can be recommend?

Item tabled.

4.2 Identify items on the “need to know” list.

Item tabled.

**5. Future Meetings\***

May 3, 2018

May 17, 2018, (location to be announced)

June 7, 2018

June 14, 2018 – Presentation to Board of Trustees (Tentative, Board Room)

\* All meetings will be held in the Evergreen School District Teacher Center unless otherwise noted

**6. Adjournment**

Dan Deguara adjourned the meeting at 6:20 p.m.

Karen Wevers

Administrative Assistant